



Memorandum

Planning Board

TO: Mayor Randy Casale and City Council Members

FROM: Etha Grogan
for Planning Board Chairman Gunn and Planning Board Members

RE: Proposed Local Law Amending Chapter 223 "Hearing Notice Requirements"

DATE: February 15, 2018

As requested the Planning Board reviewed the proposed Local Law to amend Chapter 223 with regard to public hearing notice requirements for Special Use Permits, Site Plan Approvals, and Variance appeals. A comprehensive review and discussion of the proposed amendment took place during their regular meeting on February 14, 2018. After considering the purpose of changing the requirement, members voted unanimously to recommend the proposed amendment as outlined. If you have any questions, please feel free to contact me.