



Memorandum

Planning Board

TO: Mayor Randy Casale and City Council Members

FROM: Etha Grogan
for Planning Board Chairman Gunn and Planning Board Members

RE: City Council Request to Review Local Law for Temporary Structures for Medical Services

DATE: January 10, 2018

As requested the Planning Board reviewed the proposed local law to allow temporary structures for medical services its December 12, 2017 and January 9, 2018 meetings. A lengthy review and discussion of the proposed law took place with the City Planner, City Attorney and Building Inspector Tim Dexter. After careful consideration members voted unanimously to recommend three additional requirements to the draft law:

1. the temporary structure shall conform to the minimum accessory building setback requirements of the district;
2. it shall not displace or block access to the required off-street parking spaces; and
3. the structure shall be located behind the front building line.

If you have any questions, please feel free to contact me.