



Community Investment Programs

2018 Public Service Application/Proposal

New Project

This application may be used to apply for funding under the [Agency Partner Grant \(APG\)](#) and/or the [Community Development Block Grant \(CDBG\)](#) programs. Be sure to review instructions for each program you intend to apply for to ensure your activity is both eligible and competitive. You are encouraged to begin the application by completing the project specific addendum on pages 6 and/or 7. The County reserves the right to request additional information as deemed necessary to make funding decisions.

Program	Agency Partner Grant	Community Development Block Grant		
Project Name				
Applicant				
Street Address				
City		State		Zip
Contact Person		Contact Title		
Contact Email		Contact Phone		
Application Type	<div style="display: flex; justify-content: space-between;"> New Expansion </div>			
Geographic Area Served				
APG Funding Request				
CDBG Funding Request				

CERTIFICATION: I hereby certify that all the information stated herein is true and accurate; I have read and understand the program policies and procedures; and I am authorized to submit this application on behalf of the applicant.

Check for Certification: ☐

Authorized Certifying Official	
Title	
Date	
E-mail	
Phone	

A. PROJECT INFORMATION

1. **Project Description** –Summarize the project and state specifically what county funds will be used for (i.e. 1 part-time case manager). Use the [Logic Model Outcome Report](#) (**Attachment 1**) to describe the project's activities and outcomes.

2. Need –Describe how your project will address an identified need and/or gap in existing services.

3. Collaboration - Attached letter agreements or MOU's for any formal, written collaboration specific to this project. (Referrals are not collaborations. Do not submit support letters)

Not applicable

Letter agreements and/or MOU's attached (***Attachment 2***)

B. ORGANIZATION INFORMATION –

1. Describe what your agency does. Include your mission statement.

- a. Is your organization an IRS 501(c)(3)? ☐ Yes ☐ No
- b. Organizational Chart (**Attachment 4**) which includes this project.
- c. Board List (**Attachment 5**) which includes: name, position on board, address, phone number, employer, e-mail, and term end (month & year).
- d. Most recent financial statement, audited if available (**Attachment 8**)
- e. Most recent annual report (**Attachment 9**)

C. BUDGET – Submit the following budget information:

- 1. Current [Organization Budget](#) (**Attachment 6**)
- 2. Project Budget and Narrative on this [Budget and Narrative Form](#) (**Attachment 7**)

D. INSURANCE

- 1. Can you meet the [insurance requirements](#), specifically the \$5 million excess liability limit? Yes No
 - a. If no, did you request a preliminary review and receive a variance from the Director of Risk Management? Yes No
 - b. If yes, provide a copy of that determination as a separate attachment. (**Attachment 10**)

E. PROJECT SPECIFIC ADDENDUM – Please be sure to complete and submit the appropriate project specific addendum on page 6 and/or 7.

Addendum: Agency Partner Grant

1. Funding Needs (select one need):

Anti-Bullying Awareness & Education – services in schools and youth centers that prevent or reduce bullying

At-Risk Children & Youth Programs – services for low income and at-risk children and youth that improve academics, behaviors, health, and vocational outcomes

Drug Addiction & Mental Health Prevention & Education – services designed to prevent and decrease drug addiction and mental health conditions

Elder Abuse Awareness & Education – community awareness and education services on the detection and prevention of elder abuse

Financial Education – services on how residents can make better personal financial decisions

Greenway Compact & Smart Land Use Policy Development – programs that support and promote the principles of Greenway Connections, by helping government agencies and developers to better fit development into the natural landscape and create essential connections, while preserving natural resources

Home-Based Intervention Programs – home based services that supports the development of healthy, nurturing, protective relationships among at-risk families

Literacy Assistance Support – services that provide children, youth, and adults with basic English reading and writing support and education to better prepare them for educational and employment opportunities

Nutrition Assistance & Physical Health Education – services that increase access to healthy food, healthy meal preparation education, and encourages physical activity, as to promote a healthy lifestyle and reduce obesity rates

Parent Support – services that give parents and caregivers the skills and resources to support their child and young adult's healthy development and transition into adulthood

Poverty & Homeless Assistance – services that engage individuals and families helping them to transition out of poverty and homelessness, with priority for services that focus on long term solutions

Senior Transportation – non-emergency medical transportation services for the elderly not currently served by existing transportation services or where insufficient services exist

Workforce Development (Adults) – services to develop or enhance the skills needed to locate or sustain employment, with priority for those serving adults not eligible for Temporary Assistance for Needy Families (TANF)

Workforce Development (Youth & Young Adults) – services that link youth and young adults, up to the age of 24, with paid work opportunities that help them better prepare them for higher education and employment opportunities, with priority given to those serving mental health populations

Addendum: Community Development Block Grant

1. Consolidated Plan Priority (see [instructions](#) for specific definitions):

Homelessness-Emergency Housing and Support Services

Youth

Substance Abuse

Senior Citizens

Not a priority in the Consolidated Plan

2. **Residency** - Complete the chart below identify the percent of your customers who reside in the City of Poughkeepsie and outside of Dutchess County:

<i>Residency</i>	<i>Percent</i>
City of Poughkeepsie	
Other counties and states	