

New York State  
Comparison Chart  
Mailing Requirements for Public Hearing Notices

Municipality	Notice Radius	Required Mailing Options
City of Beacon	<b>250</b> feet	Certified Mail, Return Receipts required
City of Newburgh	<b>500</b> feet (Site Plan and Variance applications ) <b>300</b> feet (Subdivision and Special Permit applications)	Regular Mail
City of Middletown	<b>300</b> feet, or such other distance as deemed advisable	Mailed by postal card or other means
City of Amsterdam	<b>200</b> feet, or such additional distance as the Planning Commission or ZBA may deem advisable	Regular Mail
City of Poughkeepsie	<b>200</b> feet	Certified Mail
City of Yonkers	<b>200</b> feet	Registered or Certified Mail
City of New Rochelle	<b>250</b> feet	Certified mail, return receipt requested
City of Peekskill	<b>250</b> feet	Certified or registered mail, return receipt requested
City of Mount Vernon	At a minimum, the applicant shall notify all property owners within <b>250</b> feet of any boundary of the property which is the subject of an application for all single-, two- and three-family properties and must notify any property owners within <b>500</b> feet of any boundary of the property which is the subject of an application for all multifamily, non-residentially zoned and nonresidential uses.	Registered or certified mail, return, receipt requested.

Village of Mamaroneck	<p><b>200</b> feet (Subdivision and site plan applications)</p> <p><b>400</b> feet (except fences and boat storage public hearings are <b>200</b> feet)(Variance applications only)</p>	<p>Personally or by certified mail, return receipt requested</p> <p>Regular mail</p>
Town of Pound Ridge	<p><b>500</b> feet (Site Plan and special permit applications, no mailing required for variance applications)</p> <p><b>1,000</b> feet (Subdivision applications)</p>	<p>Certified Mail, return receipt requested</p> <p>Certified Mail</p>
Town of North Castle	<b>250</b> feet	First Class Mail
Town of North Salem	<p><b>500</b> feet (Subdivisions and Site Plan applications)</p> <p><b>200</b> feet (Special Permit and Variance applications)</p>	<p>Certified or Registered Mail for subdivision and site plan applications</p> <p>Certified mail return receipt requested for special permit and variance applications</p>
Town of Fishkill	<b>500</b> feet	First class mail
Town of East Fishkill	<b>500</b> feet, except in the case of dimensional variance, in which case the notice shall be mailed to owners of property within <b>250</b> feet.	First class and certified mail, return receipt requested