



# Memorandum

## *Planning Board*

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TO: Mayor Randy Casale and City Council Members

FROM: Etha Grogan  
for Planning Board Chairman Gunn and Planning Board Members

RE: City Council request to review proposed Local Law to delete Chapter 183 “Signs”  
and Amend Chapter 223 Sections 15 & 63 of City Code

DATE: December 13, 2018

As requested the Planning Board reviewed the proposed Local Law to delete Chapter 183 “Signs” and Amend Chapter 223 Sections 15 & 63 of City Code. A comprehensive review took place during their regular meetings on November 14, 2018 and December 11, 2018. Members discussed the local law in detail including provisions regarding nonconforming signs, sandwich boards, the permitted time period for temporary signs, and wind animated and inflated signs, and based on that discussion the Planning Board has the following comments for the City Council:

- a. The 6-month time period during which a “lawn sign” and a “temporary sign” may be displayed is too long to be considered “temporary”. The time period should be shortened to 3-4 months. (Section 223-15.F(10) & Section 223-15.K(2)(c)).
- b. The Planning Board does not support Section 223-15.L(1) which requires nonconforming residential signs to come into compliance within 3 years of the adoption of the local law. The requirement to come into compliance is too burdensome for residential properties. Such burdens should not be placed on residential signs when the same burdens are not placed on commercial signs.

If you have any questions, please feel free to contact me.